

University of North Texas  
Computer Education and Cognitive Systems  
**Request for Reference**

**Computer Education and Cognitive Systems**

Department of Technology and Cognition  
ATTN: Beth Dolliver  
P.O. Box 305280  
College of Education  
University of North Texas 76203-1335  
Denton, TX

**PART I: APPLICANT:** Please complete the first part of the recommendation form. Give this form plus a stamped envelope to each reference if you want them to send the recommendation letters under separate cover. We prefer letters of recommendation to accompany your completed application packet. If you want your letters to accompany your packet, please ask your referee to seal the envelope and sign across the back flap.

Applicant's Name \_\_\_\_\_ is applying to the master's degree in Computer Education and Cognitive Systems at the University of North Texas. This degree consists of courses in the application of technology to educational and training situations

\_\_\_ I do \_\_\_ I do not waive access to this letter under the Family Educational Rights and Privacy Act of 1974, or any other law, regulation, or policy.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PART II: RECOMMENDER:** You may either mail this form and letter directly to us or return the letter to the applicant in a sealed envelope with your signature across the back flap. This form is considered part of the student's application materials and is required before action can be taken on the applicant. Any information you provide is protected by the 1974 Family Education and Privacy Act.

Recommender's Name Typed or Printed: \_\_\_\_\_

Recommender's Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

1. I have known the applicant for \_\_\_\_\_ years, \_\_\_\_\_ months.
2. I know the applicant: \_\_\_ not at all \_\_\_ slightly \_\_\_ fairly well \_\_\_ very well
3. I have known the applicant (check all that apply):  
\_\_\_ As an undergraduate student. \_\_\_ As an advisee. \_\_\_ As a graduate student.  
\_\_\_ As a teaching assistant. \_\_\_ Other \_\_\_\_\_.
4. How many of your classes has the applicant taken : \_\_\_ none \_\_\_ one \_\_\_ two or more
5. Indicate the population with which the applicant is being compared in this rating:  
\_\_\_ Undergraduate students whom I have taught or known.  
\_\_\_ Graduate students whom I have taught or known.
6. Is the applicant's academic potential greater or less than that indicated by his/her grades? Insert an X where appropriate on the scale below:

Much Less	Somewhat Less	Equal	Somewhat Greater	Much Greater		No basis for Judgment

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7. Compared to the population indicated in Item 5, rate this applicant on each characteristic:

Characteristic	Lower 50%	Upper 50%	Upper 25%	Upper 10%	Upper 5%	No basis for Judgment
Emotional maturity						
Ability to work with others						
Leadership skills						
Writing ability						
Speaking ability						
Independence & initiative						
Professional commitment						
Research potential						
Teaching potential						
Potential as a graduate student						

8. Please address in the area below (a) how well you know the applicant and in what capacity; and (b) how you would compare the applicant in intellectual ability, motivation, work habits and academic promise to other students/employees. Please comment on the candidates strongest/weakest characteristics and any other information you consider relevant. If you prefer, you may attach a letter to this form.